



Need to Report Bullying?

Tell Someone



Any district student, employee or volunteer who feels he or she is a victim of bullying/harassment or who has witnessed or has information should report it to a teacher, principal, counselor, or other school official.

Complaint Form



The school official will file a complaint form within 5 days of the report. This form includes the names of the reporting person, the nature and date of the misconduct, witnesses, and any other helpful information.

Investigation



This form is then given to the principal or superintendent who will start an immediate investigation.

Please note...



Complaints against a principal will be made to the superintendent and complaints against the superintendent will be made to the Board chairman.

Notifications

Parents and meetings will all people involved within 5 working days after the district receives the initial complaint may be necessary. Evidence, witness list, and all findings will be put in writing.

Decision

The District official will notify the victim and parents as appropriate when the investigation is complete and disciplinary action is determined.

Appear before the Board



The Board will allow the victim and parents to appear before them within 20 days to present reasons for their dissatisfaction with the Superintendent's decision. Then the Board will provide a written decision within 10 working days.

Written Appeal



A written appeal can be filed with the Board within 10 working days if the victim is not satisfied with the decision.

